

North Douglas County Fire & EMS

**"Making a difference in the community with dedicated
local volunteers, trained and equipped to serve
their neighbors"**

Student Firefighter/EMT Application



Return completed application to:

North Douglas County Fire & EMS

531 South Cedar Street

Po Box 277

Drain, OR 97435

541-836-2282

North Douglas County Fire & EMS

About Us

North Douglas County Fire & EMS is situated in the beautiful north end of Douglas County, Oregon. The department provides both fire and EMS protection to the communities of Curtin, Drain, Yoncalla, Rice Hill, and parts of Oakland, while also providing EMS protection to the Elkton and Kellogg populations.

North Douglas County Fire & EMS responded to about 1,100 requests for emergency assistance in 2018, with 90% of them being medical-related emergencies and 10% of them being fire-related emergencies. We operate out of six fire stations that are strategically placed within our jurisdiction to provide the quickest response possible. Our station #1 location in Drain is the only station that is staffed 24/7, with the other five stations serving as non-staffed, volunteer stations. Our department employs a fire chief, assistant fire chief, and office manager that works Monday through Thursday from the main station in Drain. We also employ three full-time firefighter/paramedics who rotate through our 48/96 hour schedule and serve as our shift supervisors. We also have approximately 15 EMS volunteers that sign up for 12 hour shifts throughout the month and about 15 fire volunteers that respond from home to any fire-related emergency.

North Douglas County offers a central hub for travelers headed to the coast in Interstate 5 and Highway 38. Our jurisdiction is home to the largest stretch of Interstate 5 in the state (at just under 28 miles). The communities of Elkton and Kellogg are home to some of the best fishing spots on the Umpqua River and the river tour guide industry has grown substantially in recent years. The river also provides locals a great spot to visit during the summer months for a quick dip, river floating, or a Saturday picnic. Additionally, North Douglas County has recently been home to a growing wine industry in the Willamette Valley.



Student Program Description

The North Douglas County Fire & EMS Student Firefighter/EMT Program is intended for individuals looking for a hands-on experience while enrolled in school directed towards a career in the Fire or EMS service. The program is designed to reflect what the student will experience during their pursuit to become professional firefighters and EMT's. This is accomplished with assignment to 48 hour shifts with career staff, participating in District training, and periodic individual evaluations on performance.

Our student program members are given exacting training and professional supervision. They are expected to perform their assigned duties and are held accountable for doing so. Students are expected to assist fire department staff with both emergency and non-emergency service activities. This includes, but is not limited to: emergency response, fire prevention activities, hydrant and hose testing, vehicle and station maintenance, and regular training. Graduates of the program find themselves to be highly competitive for future job openings in the fire and medical fields.

Program members are college students attending the accredited school of their choice as a full-time student. Students will be considered a part of the "on-duty" crew and will be required to work days, evenings, weekends, and/or holidays. Shifts are 48 hours in duration with 96 hours off in between shifts. They are given time off to attend their classes, provided required uniforms and equipment, trained to exacting standards, and will be able to use department vehicles for transportation to and from all school-related activities.



Housing/Facilities

As part of your student program experience, we highly recommend that you live inside or near our fire district. While on shift you will stay at our Station #1 living quarters. Inside the "annex" we have four personal bedrooms, private showers, a full-use kitchen, personal laundry services, big screen TV, high-speed internet, and a quiet training room that you can use to study in. If a student is interested in living at our rural station in Curtin full-time on their days off, arrangements can be made on an individualized basis.

Student Program Criteria

- * Students must be at least 18 years of age at time of application
- * High School Diploma or GED
- * Possess and maintain a valid driver's license, have three years of driving experience, and possess an acceptable driving record
- * Students must go to school full-time (12+ credits) at an accredited institution of their choice and working towards a degree in either Fire Science and/or Emergency Medical Technology. Students must attend school at least three terms a year (most students take summer term off)
- Students must maintain a 2.0 GPA each term and submit a copy of their term-by-term transcript at the conclusion of each school term for verification of GPA.
- * Students must display levels of physical fitness required to perform essential fire and EMS duties
- * Students must be able to pass a background check, medical examination, drug screen, and respiratory fit test (yearly)

Student Benefits

- \$1500 reimbursement tuition stipend per term to help cover the costs of school
- Up to \$500 reimbursement stipend per term to cover the cost of books/supplies
- * Potential dorm space for living in a fire station (first-come, first-served basis)
- * Gain valuable workplace experience
- * Uniforms and equipment are furnished for regular duty work
- * Term-by-term mentorship and assistance in meeting graduation requirements
- Training for required skills and advancement
- Possible fire training includes: NFPA Firefighter I + II, NFPA Driver, Wildland Firefighter I + II, Wildland Engine/Crew Boss, Hazmat Awareness/Operations/ Incident Commander, etc.
- EMS training includes: EMT Basic, biannual CPR/First Aid Certification, EMT refresher training for biannual recertification
- Other trainings include: ICS 100, 200, 700, 800

Program Rules and Regulations

- Student agrees to abide by all federal, state, local, and department rules, regulations, procedures, and guidelines regarding emergency response and workplace behavior.
- Student understands that use of alcohol or other illicit substances while on duty or on department property (including student station) is strictly prohibited.
- Students are restricted to four years in the program as an undergraduate student
- Students must be willing to work their assigned ten 24 hour shifts each month
- If a student chooses to live at our student station in Curtin, they will be required to sign up for ten 12 hour “reserve duty shifts”, in addition to their ten 24 hour “on-duty shifts”.
- Students must attend 75% of the monthly fire and medical drills offered unless there is a direct conflict with their student schedule.

Sample Daily Student Schedule

0600 Hours	Shift Begins at Station 1
0730 Hours	Daily Shift Briefing
0800 Hours	Daily Vehicle Inspections
1000 Hours	Morning Fire/EMS Training
1200 Hours	Lunch/Down Time
1300 Hours	Station/District Projects
1500 Hours	Study Hall/School Preparation
1700 Hours	Down Time
1800 hours	Shift Dinner/Clean Up
1900 Hours	Down Time

Student will be exempt from the daily schedule any time they must leave shift to travel to and from school and attend scheduled classes.

Primary Duties/Job Requirements

- Follows all department standards, policies, procedures, guidelines, and safety rules as outlined in federal, state, and local regulations, as well as by the District for such activities.
- Performs duties in a manner which positively reflects on the fire district.
- Performs housekeeping and maintenance duties at the station as assigned.
- Assists with duties peripheral to emergency incident scenes, depending on conditions and if so directed.
- Responds to a multitude of alarms, performs all necessary duties as a firefighter and EMT including, but not limited to, the operation of equipment, emergency apparatus, and tools necessary to complete the task at hand and all other activities as required.
- May be asked to remove people from danger and perform emergency life support functions, including the care and transportation of sick and injured up to the individual's level of training and certification.
- Participates in fire district training and attends classes on techniques and other emergency topics as required to maintain necessary skills and proficiency levels as required by state and district standards.
- May be asked to perform fire prevention and public education tasks as assigned.
- Compiles, writes, and submits required reports by computer and by hand for emergency and non-emergency activities to various individuals as needed.
- Responds to the general public regarding questions and help following district policies and procedures in a courteous and respectful manner.
- Performs tasks that involve exposure to blood, body fluids, or tissues that may be infectious with various Hepatitis Virus and Human Immunodeficiency Virus. Involves exposure to both indoor and outdoor environment including occasional exposure to extremes in temperature, dust, noise, and other adverse psychological conditions.
- Keeps assigned stations, apparatus, and equipment in a constant state of readiness, may be asked to do apparatus inspections and perform necessary maintenance and/or repair. Maintains records and submits reports as required.
- Has the ability to drive an emergency vehicle during both day and night in situations involving congested traffic and in unsafe conditions as created by environmental factors.
- Performs other duties as assigned.

Primary Duties/Job Requirements (continued)

Descriptions

Not applicable:	Not required of the position
Non-Essential:	Requirement is present but is not essential to the position
Occasional:	Occasional (up to 33% of working time) yet essential to the position
Frequent:	Between 34% and 66% of working time
Continuous:	Between 67% and 100% of working time

Activity	Not Applicable	Not Essential	Occasional	Frequent	Continuous
<u>Sitting</u>				X	
Walking				X	
Standing				X	
Running		X			
Bending or Twisting			X		
Squatting or Kneeling			X		
Reaching Above Shoulder Level			X		
Climbing (i.e., ladders)			X		
Driving cars, light duty trucks			X		
Driving heavy duty vehicles			X		
Using foot controls			X		
Repetitive motion of hands/finders			X		
Grasping with hands			X		
Lifting/Carrying 10-25 pounds			X		
Lifting/Carrying 26-50 pounds			X		
Lifting/Carrying more than 50 pounds			X		
Pushing/Pulling			X		
Work in or exposure to inclement weather			X		
Work in or exposure to cold weather			X		
Exposure to dust, chemicals, and/or fumes			X		
Use of hazardous equipment			X		
Work at heights			X		
Exposure to electrical current			X		
Hearing conversations and/or sounds			X		
Hearing via radio or telephone			X		
Communicating through speech			X		
Communicating through writing and reading			X		

Primary Duties/Job Requirements (continued)

Descriptions

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Activity	Not Applicable	Not Essential	Occasional	Frequent	Continuous
Distinguishing odors by smell			X		
Exposure to aggressive/angry people			X		
Respiratory protection needed			X		
Exposure to work in confined spaces			X		
Put on and wear protective equipment			X		
Operate fire apparatus in both emergency and non-emergency mode			X		
Climb onto and crawl under apparatus to perform maintenance and repairs			X		
Lift equipment from awkward positions			X		
Work, drive, and operate equipment in conditions of little or no sleep			X		
Performs physically demanding tasks under extreme fluctuations in temperature			X		
Lifts, carries, and maneuvers' assorted sizes of fire hose and equipment			X		
Pulls uncharged fire hose from a fire apparatus to a fire hydrant			X		
Pulls and/or drags a charged fire hose from 25 to 150 feet unassisted			X		
Must function in all conditions while wearing an SCBA pack, bottle, and mask			X		
Must function while on a ladder from 6 to 24 feet			X		
Must be able to carry a ladder ranging from 6 to 24 feet, alone or with assistance			X		
Must work in almost zero visibility with an SCBA mask on			X		
Complies with respiratory protection system			X		
Requires the execution of full physical and mental activities and exertion at all times of the day and night			X		

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Application Information

Full Name _____ Date _____
Last First MI

Address _____
Street Address City State Zip

Phone(____) _____ Email Address _____

Driver's License Number _____ State Issued _____

Are you a citizen of the United States? Yes _____ No _____

Have you every been convicted of a felony? Yes _____ No _____

If yes, explain _____

Social Security Number: _____

Education

High School _____ City & State _____

From _____ to _____ Did you graduate? Yes _____ No _____ GPA _____

College _____ City & State _____

From _____ to _____ Did you graduate? Yes _____ No _____ Degree _____

College _____ City & State _____

From _____ to _____ Did you graduate? Yes _____ No _____ Degree _____

Other _____ City & State _____

From _____ to _____ Did you graduate? Yes _____ No _____ Degree _____

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References

Please list four references with at least two of them being professional references

Full Name _____ Relationship _____

Company _____ Address _____

Phone Number _____ Email _____

Full Name _____ Relationship _____

Company _____ Address _____

Phone Number _____ Email _____

Full Name _____ Relationship _____

Company _____ Address _____

Phone Number _____ Email _____

Full Name _____ Relationship _____

Company _____ Address _____

Phone Number _____ Email _____

Military Service

Branch _____ From _____ to _____

Rank at Discharge _____ Type of Discharge _____

If other than honorable, please explain _____

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Employment History

Company _____ Phone _____

Address _____ Supervisor _____

Job Title _____ From _____ to _____

Responsibilities _____

Reason for leaving _____

Company _____ Phone _____

Address _____ Supervisor _____

Job Title _____ From _____ to _____

Responsibilities _____

Reason for leaving _____

Company _____ Phone _____

Address _____ Supervisor _____

Job Title _____ From _____ to _____

Responsibilities _____

Reason for leaving _____

Company _____ Phone _____

Address _____ Supervisor _____

Job Title _____ From _____ to _____

Responsibilities _____

Reason for leaving _____

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Training History

If currently enrolled in a college program, what degree(s) are you pursuing?

Do you have any of the following certifications currently?

	Yes	No	If yes, date certified
First Responder	_____	_____	_____
First Aid/CPR	_____	_____	_____
EMT	_____	_____	_____
EMT-Advanced	_____	_____	_____
EMT-Intermediate	_____	_____	_____
EMT-Paramedic	_____	_____	_____
NFPA Firefighter I	_____	_____	_____
NFPA Firefighter II	_____	_____	_____
NFPA Driver	_____	_____	_____
NWCG S-130/190	_____	_____	_____
NWCG S-215	_____	_____	_____
NWCG L-180	_____	_____	_____
Hazmat Awareness	_____	_____	_____
Hazmat Operations	_____	_____	_____
Hazmat IC	_____	_____	_____
ICS 100	_____	_____	_____
ICS 200	_____	_____	_____
ICS 700	_____	_____	_____
ICS 800	_____	_____	_____

List any other certifications pertinent to your affiliation with our department _____

Driving History

Do you currently have a driver's license? Yes _____ No _____
If so, what is your driver's license number? _____ State Issued _____

Have you had any automobile accidents during the past three years?

Yes _____ No _____ If so, how many? _____

Have you had any moving violations during the past three years?

Yes _____ No _____ If so, how many? _____

Have you for any reason at any time had your driver's license revoked, suspended, or otherwise withheld?

Yes _____ No _____ If so, explain: _____

North Douglas County Fire & EMS Student Program Application

Disclaimer and Signature

Please initial on all of the blue lines below and sign on the black line at the bottom.

I promise that the information provided in this application and the attached resume is true and complete, and I understand that any false information or significant omission may disqualify me from further consideration of employment, and may be justification for my dismissal from employment, if discovered at a later date. _____

I agree to notify the District immediately, if convicted of a felony, or any crime involving dishonesty or breach of trust while my application is pending or at any time while being employed by the District. _____

I authorize the investigation of all statements contained in this application and the attached resume. I also authorize the District to contact my present employer (unless otherwise noted on this application form), past employers, and references. I understand the District may request an investigative consumer report, that may include information as to my character, general reputation, personal characteristics, and mode of living and that said report may involve personal interviews with my neighbors, friends, relatives, former employers, schools, and others. I also understand that I have the right to request of the District the name and address of the consumer reporting agency, if I do so in a timely manner, in accordance with the Federal Fair Credit Reporting Act, so I may obtain full disclosure of the nature of the investigation. _____

I authorize any person, school, current or past employer (except as previously noted), and organizations named in this application and the attached resume to provide the District with relevant information and opinion that may be useful to the District in making a hiring decision, and I release such persons and organizations from any legal liability in making such statements. _____

I give permission for a complete physical exam, including drug screenings and X-rays, and consent to the release of any medical information found to the District, and may be deemed necessary by the District in judging my capability to perform the tasks pertinent to the position for which I am applying. _____

I understand that, if my employment is terminated by the District for dishonestly, breach of trust, or any criminal acts that the appropriate authorities may be notified and I may be criminally prosecuted. _____

I understand that, if hired I may not hold employment with, nor engage in sales or other activities that create a conflict of interest with my position in the District. _____

I understand that this application does not, in and of itself, create a contract of employment. I further understand and agree that, if hired, my employment is for no definite period of time, and may, regardless of the date of payment of my wages or salary, be terminated at any time. I understand that no person is authorized to change any of the terms mentioned in this employment application form. _____

If this employment application form is incomplete in any way, the District may not consider me for the position applied for. _____

I understand that I must provide on the appropriate form, a release for each employer, reference, school, and organization herein mentioned. _____

Signature _____

Date _____